

Resolution No. 23-1

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Umpqua Public Transportation District hereby adopts the budget for the fiscal year 2023-2024 in the total of \$15,029,272.00. This budget is now on file at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, in Roseburg, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby appropriated:

General Fund	
Administration	\$ 1,318,050
Transportation Operations	\$ 4,518,545
Debt Service	\$ 46,329
Capital Outlay	\$ 30,152
Transfers Out	\$ -
Contingency	\$ 150,000
Total	\$ 6,063,076
Bus Replacement Fund	
Capital Outlay	\$ 4,360,822
Capital Projects Fund	
Capital Outlay	\$ 4,236,496
Total Appropriations, All Funds	\$ 14,660,394
Total Unappropriated and Reserve Amounts, All Funds	\$ 368,878
TOTAL ADOPTED BUDGET	\$ 15,029,272

The above resolution statements were approved and declared adopted on this ____ day of _____ 2023.

Board Chair

A public meeting of the Board of Directors will be held on May 8, 2023 at 5:30 pm at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, Roseburg, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Umpqua Public Transportation District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 3076 Diamond Lake Blvd, Roseburg, OR, between the hours of 8:30 a.m. and 4:30 p.m. or online at Umpquatrastit.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are: N/A

Contact: Cheryl Cheas, General Manager

Telephone: 541-671-3691

Email: ccheas@umpquatrastit.org

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2021-2022	Adopted Budget This Year 2022-2023	Proposed Budget Next Year 2023-2024
Beginning Fund Balance/Net Working Capital		1,720,000	1,540,000
Bus Fares/Contracts/Medical Transportation	182,240	443,000	665,000
Federal, State & all Other Grants, Gifts, Allocations & Donations	3,003,610	10,168,452	12,798,972
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	195,824	715,000	0
All Other Resources Except Current Year Property Taxes	557,444	13,300	25,300
Current Year Property Taxes Estimated to be Received		0	
Total Resources	3,939,118	13,059,752	15,029,272

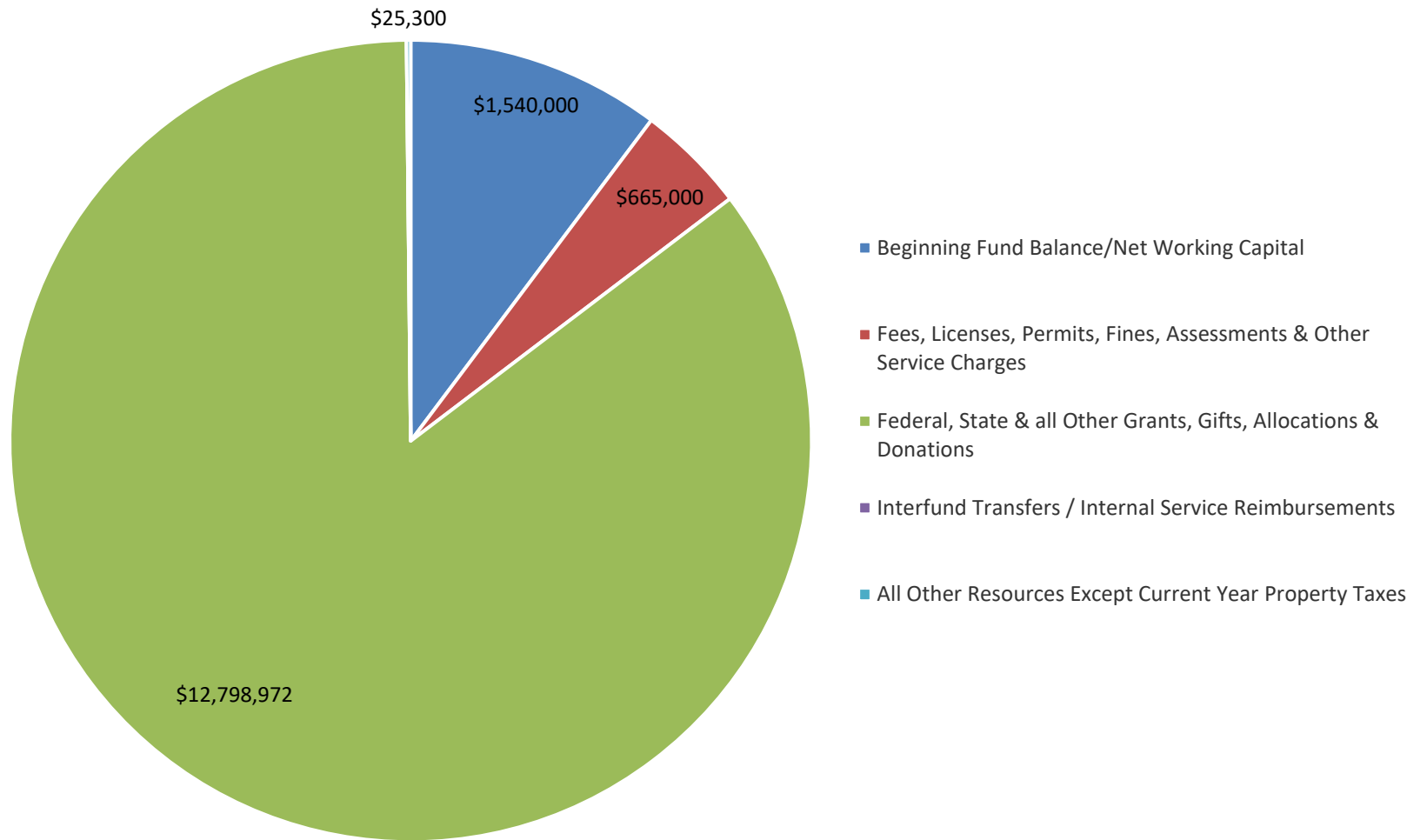
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	1,363,054	3,755,255	4,311,625
Materials and Services	1,610,316	1,527,850	1,524,970
Capital Outlay	734,364	5,948,976	8,627,470
Debt Service		46,344	46,329
Interfund Transfers	195,824	715,000	0
Contingencies		920,000	150,000
Special Payments		0	0
Unappropriated Ending Balance and Reserved for Future Expenditure		146,327	368,878
Total Requirements	3,903,558	13,059,752	15,029,272

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Administration	375,300	503,450	0
FTE	3.75	5.00	0.00
Operations	1,536,000	1,682,500	0
FTE	20.00	29.00	0.00
Operations Admin	306,500	444,900	0
FTE	4.50	5.00	0.00
Para Transit/DR/Medical Transports	135,500	878,235	0
FTE	2.00	13.00	0.00
Call Center	227,300	246,170	0
FTE	3.50	4.50	0.00
Not Allocated to Organizational Unit or Program			
FTE			
Total Requirements	2,580,600	3,755,255	0
Total FTE	34	57	0

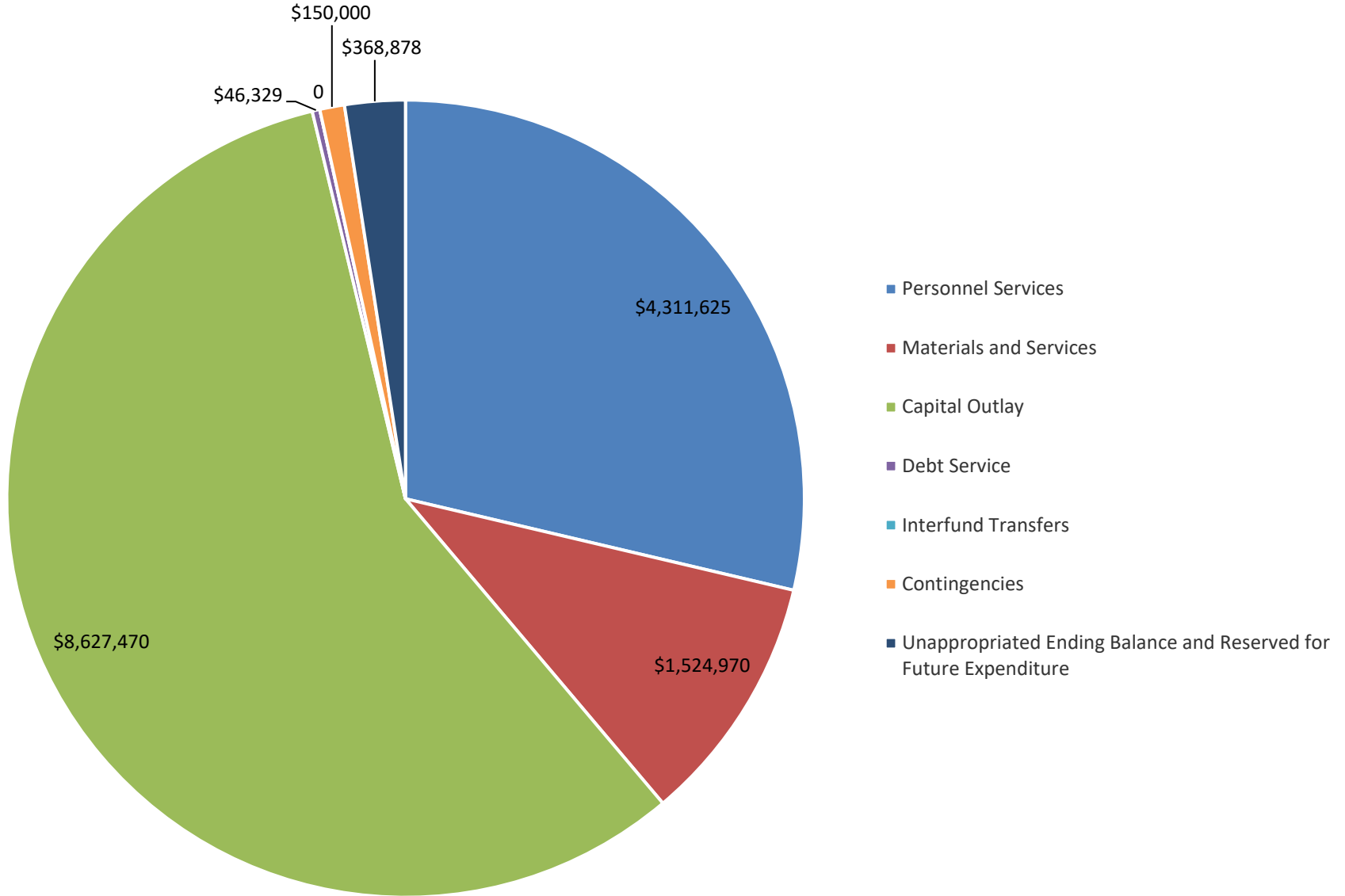
STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2021	Estimated Debt Authorized, But Not Incurred on July 1, 2023
Full Faith and Credit	\$550,000	\$490,892
Total	\$550,000	

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

FY 23-24 Budget Resources



FY 23-24 Budget Expenditures



**RESOURCES
GENERAL FUND**

(Fund)

UMPQUA PUBLIC TRANSPORTATION DISTRICT

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2023-2024					
Actual		Adopted Budget This Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
Second Preceding Year 2020-2021	First Preceding Year 2021-2022								
1	329,543	1,400,000	700,000	1	Net working capital (accrual basis)	1,540,000	1,540,000		1
2				2					2
3				3	Previously levied taxes estimated to be received				3
4				4	Interest				4
5				5	Transferred IN, from other funds				5
6				6	OTHER RESOURCES				6
7	904,436	465,699	364,335	7	5311 Funding	614,578	614,578		7
8			176,568	8	CRRSAA Grant				8
9	549,951	385,345	500,000	9	5311 COVID - Grant 35393	329,485	329,485		9
10	772,413	441,378	445,790	10	5310 Funding	458,637	458,637		10
11	-		80,000	11	5310 Discretionary - Grant 35375	80,000	80,000		11
12	-		60,000	12	5304 - Grant 35139				12
13	265,097	261,528	261,528	13	STF				13
14	1,569,575	1,600,419	4,201,255	14	STIF	2,463,802	2,463,802		14
15			-	15	5339 - Grant 35395	225,000	225,000		15
16			-	16	5339 - Grant 34227	30,152	30,152		16
17			-	17	STIF Discretionary	-	-		17
18			-	18	STP Vehicle Replacement	-	-		18
19	116,553	124,689	123,000	19	Bus Fares & Contract Revenue	115,000	115,000		19
20	111,444	399,009	320,000	20	Medical Transports	550,000	550,000		20
21	14,015	26,604	13,000	21	Miscellaneous, advertising	25,000	25,000		21
22	465	272	300	22	Interest	300	300		22
23	-			23	Local				23
24	38,966	11,034		24	State				24
25			-	25	Federal	-	-		25
26				26					26
27				27					27
28				28					28
29				29					29
30				30					30
31				31					31
32				32					32
33	4,672,458	5,115,977	7,245,776	33	Total resources, except taxes to be levied	6,431,954	6,431,954	-	33
34				34	Taxes estimated to be received				34
35				35	Taxes collected in year levied				35
36	4672458	5115977	7,245,776	36	TOTAL RESOURCES	6,431,954	6,431,954	-	36

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - ADMIN

UMPQUA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget For Next Year 2023-2024			
Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1			1	PERSONNEL SERVICES			1
2	71,446	99,134	2	Salaries- General Manager	117,500	117,500	2
3		77,305	3	Salaries- Finance Manager	95,000	95,000	3
4	13,611	69,214	4	Salaries - Executive Assistant	48,800	48,800	4
5		65,000	5	Salaries - HR Coordinator	60,000	60,000	5
6	53,402		6	Salaries - Admin Assistant	45,600	45,600	6
7	2,152	753	7	Salaries - Overtime	2,000	2,000	7
8	13,273	23,318	8	Payroll Taxes	36,000	36,000	8
9	28,080	59,045	9	Fringe Benefits	85,000	85,000	9
10	5,512	30,756	10	Retirement	33,000	33,000	10
11	13	223	11	Worker's Comp	450	450	11
12	187,489	359,748	12	TOTAL PERSONNEL SERVICES	523,350	523,350	12
13	1.00	4.00	13	Total Full-Time Equivalent (FTE)	5.00	5.00	13
14			14	MATERIALS AND SERVICES			14
15	110	5,614	15	Advertising	85,500	85,500	15
16	16,200	2,150	16	Accounting Fees	1,500	1,500	16
17	1,000	38,380	17	Audit Fees	30,000	30,000	17
18		29	18	Background Checks	200	200	18
19	168	787	19	Bank Service Charges	1,000	1,000	19
20	8	1,152	20	Board Expense	1,000	1,000	20
21	1,795	2,841	21	Training/Conference Fee/Certificates	5,000	5,000	21
22		0	22	Fit For Duty/Evals	200	200	22
23	9,375	14,443	23	Dues, Memberships, & Fees	16,000	16,000	23
24		115	24	Drug and Alcohol Testing	300	300	24
25	25,044		25	Election Expense	15,000	15,000	25
26	82,825	18,385	26	IT Maintenance/Software	23,000	23,000	26
27		0	27	Consultant Fees	1,200	1,200	27
28	6,451	413	28	Legal Fees	3,000	3,000	28
29	3,289	14,837	29	Property & Vehicle Insurance	21,000	21,000	29
30		0	30	Miscellaneous	0	0	30
31	40,820	4,167	31	Non-Capital Equipment Purchase	5,000	5,000	31
32		0	32	Postage	700	700	32
33		736	33	Recruitment Fees	2,000	2,000	33
34		1,150	34	Rent - Storage	1,200	1,200	34
35		227	35	Safety Related Expenses	500	500	35
36		2,343	36	Travel - Lodging	2,000	2,000	36
37		1,381	37	Travel - Mileage	2,000	2,000	37
38		606	38	Travel - PerDiem	400	400	38

39		0	39	Staff Training Supplies	0	0		39
40	1,491	2,500	40	Staff/Community Recognition	600	600		40
41	23,688	13,502	41	Supplies - Office	10,000	10,000		41
42	5,371	4,842	42	Telephone - Office	5,600	5,600		42
43		234	43	Tablets & Cellphone	1,600	1,600		43
44	532	1,749	44	Travel - Airfare	2,500	2,500		44
45	13,477	8,862	45	Utilities	5,000	5,000		45
46		0	46	Uniforms	300	300		46
47	4,616		47	Management Fees				47
48	234,659	134,822	210,000	TOTAL MATERIALS AND SERVICES	243,300	243,300	0	48
49			49	CAPITAL OUTLAY				49
50			50					50
51	0	0	0	TOTAL CAPITAL OUTLAY	0	0	0	51
52	422,148	494,570	713,450	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	766,650	766,650	0	52

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - OPERATIONS

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data				REQUIREMENTS FOR: OPERATIONS	Budget For Next Year 2023-2024		
Actual		Adopted Budget The Year Year 2022-2023			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				1	PERSONNEL SERVICES		
2	521,143	574,750	2	Salaries - Bus Drivers	995,000	995,000	2
3		0	3	Salaries - Maintenance Manager	100,000	100,000	3
4		41,000	4	Salaries - Facility Service Technician	41,000	41,000	4
5	30,196	0	5	Salaries - Over Time			5
6		0	6	Personnel Employment Services	0	0	6
7	91,238	56,887	7	Payroll Taxes	95,000	95,000	7
8	393,408	275,527	8	Fringe Benefits	430,000	430,000	8
9	31,753	70,449	9	Retirement	112,000	112,000	9
10		16,838	10	Worker's Comp	35,000	35,000	10
11	1,067,738	994,451	11	TOTAL PERSONNEL SERVICES	1,808,000	1,808,000	0
12		20.60	12	Total Full-Time Equivalent (FTE)	24.00	24.00	12
13			13	MATERIALS AND SERVICES			13
14			14				14
15		0	15	Advertising	3,000	3,000	15
16		9	16	Accident Repair	6,500	6,500	16
17	870	58	17	Background Checks	300	300	17
18	9,387	18,781	18	Building Maintenance & Repairs	8,000	8,000	18
19	143,307	162,500	19	Bus Preventative Maintenance	195,000	195,000	19
20	2,008	2,829	20	Drug & Alcohol Testing	1,500	1,500	20
21	4,270	9,592	21	Bus Shelter Maintenance	5,000	5,000	21
22	2,795		22	Training/Conference Fee/Certificates	50,000	50,000	22
23	10,230		23	Fit For Duty/Evals	3,000	3,000	23
24	106,749	194,308	24	Fuel & Oil	338,000	338,000	24
25		1,106	25	IT Maintenance/Software	1,500	1,500	25
26		2,100	26	License & Fees	2,100	2,100	26
27		0	27	Legal Fees	0	0	27
28	13,732	33,963	28	Property & Vehicle Insurance	40,000	40,000	28
29		0	29	Miscellaneous	0	0	29
30		0	30	Non-Capital Equipment Purchase	3,000	3,000	30
31		0	31	Postage	0	0	31
32	3,337	4,179	32	Staff Recognition	11,000	11,000	32
33		431	33	Safety Related Expenses	300	300	33
34		0	34	Software and Maintenance Support	0	0	34
35		0	35	Staff Lodging	2,000	2,000	35
36		0	36	Staff Mileage	500	500	36
37		0	37	Staff Per Diem	1,000	1,000	37
38		0	38	Staff Training Supplies	300	300	38

39	20,152	9,166	15,000	39	Supplies - Buses	6,000	6,000		39
40			0	40	Staff - Airfare	3,000	3,000		40
41	19,770	3,557	4,500	41	Tablets & Cellphone	3,000	3,000		41
42	1,165,203	291,730	245,000	42	Transportation Contracts	260,000	60,000		42
43		186	0	43	Uniforms	5,800	5,800		43
44	1,501,810	732,395	803,400	44	TOTAL MATERIALS AND SERVICES	949,800	749,800	0	44
45				45	CAPITAL OUTLAY				45
46				46					46
47	0	0	0	47	TOTAL CAPITAL OUTLAY	0	0	0	47
48	2,569,548	1,726,846	2,485,900	48	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	2,757,800	2,557,800	0	48

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - OPERATIONS ADMIN

UMPQUA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: OPERATIONS ADMIN	Budget For Next Year 2023-2024			1	
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
1				1	PERSONNEL SERVICES			1	
2	49,470	59,452	124,000	2	Salaries- Transit Supervisor x 2	141,000	141,000		2
3		42,327	94,000	3	Salaries- Operations Manager	99,000	99,000		3
4				4	Salaries - Office Manager	49,500	49,500		4
5	53,403	82,031	89,000	5	Salaries - Admin Operations Assistant	45,500	45,500		5
6	395	17,216	36,000	6	Payroll Taxes	32,500	32,500		6
7		41,774	65,000	7	Fringe Benefits	75,500	75,500		7
8		22,231	31,000	8	Retirement	33,500	33,500		8
9		797	5,900	9	Worker's Comp	7,700	7,700		9
10	103,268	265,828	444,900	10	TOTAL PERSONNEL SERVICES	484,200	484,200	0	10
11				11	Total Full-Time Equivalent (FTE)	5.00	5.00		11
12				12	MATERIALS AND SERVICES			12	
13				13					13
14		649	1,000	14	Building Maintenance	3,000	3,000		14
15		130	300	15	Drug and Alcohol Testing	400	400		15
16		5,122	3,500	16	IT Maintenance/Software	7,000	7,000		16
17	34,472	13,200	13,200	17	Lease	13,200	13,200		17
18	791	2,619	2,500	18	Printing	4,600	4,600		18
19	278	1,361	2,500	19	Training/Conference Fee/Certificates	4,000	4,000		19
20	3,810	5,607	7,000	20	Supplies - Office	9,000	9,000		20
21		3,511	3,500	21	Telephone	5,200	5,200		21
22		1,357	700	22	Tablets & Cellphone	1,900	1,900		22
23		922	3,600	23	Travel - Airfare	4,000	4,000		23
24		3,725	4,000	24	Utilities	5,000	5,000		24
25			0	25	Fit For Duty/Evals	700	700		25
26		1,729	0	26	Travel - Mileage	600	600		26
27		2,284	0	27	Travel - Lodging	4,500	4,500		27
28		523	0	28	Travel - PerDiem	1,000	1,000		28
29		83	0	29	Safety Supplies/Svcs	200	200		29
30			0	30	Uniforms	400	400		30
31		5,489	0	31	Non-Capital Equip/Purchases	2,500	2,500		31
32				32	Copier				32
33				33					33
34				34					34
35	39,351	48,311	41,800	35	TOTAL MATERIALS AND SERVICES	67,200	67,200	0	35
36				36	CAPITAL OUTLAY			36	
37				37					37
38	0	0	0	38	TOTAL CAPITAL OUTLAY	0	0	0	38
39	142,619	314,139	486,700	39	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	551,400	551,400	0	39

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - PARA TRANSIT

UMPQUA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>PARA TRANSIT</u>	Budget For Next Year 2023-2024				
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
1				1	PERSONNEL SERVICES			1	
2		84,886	250,000	2	Salaries - Para Transit - Drivers	250,000	250,000		2
3		7,871	32,000	3	Payroll Taxes	24,000	24,000		3
4		36,080	95,500	4	Fringe Benefits	130,000	130,000		4
5		13,291	25,000	5	Retirement	25,000	25,000		5
6		2,098	6,700	6	Worker's Comp	7,700	7,700		6
7				7					7
8	0	144,226	409,200	8	TOTAL PERSONNEL SERVICES	436,700	436,700	0	8
9			6.00	9	Total Full-Time Equivalent (FTE)	6.00	6.00		9
10				10	MATERIALS AND SERVICES			10	
11			0	11	Uniforms	1,500	1,500		11
12		12,849	35,000	12	Bus Preventative Maintenance	43,000	50,000		12
13		115	1,110	13	Drug & Alcohol Testing	400	400		13
14		15,433	63,000	14	Fuel & Oil	46,000	46,000		14
15		88	150	15	IT Maintenance/Software	600	600		15
16		1,495	4,800	16	Telephone - Cellular & Tablets	12,000	4,870		16
17		29		17	Safety Supplies/Svc	200	200		17
18				18	Uniforms	1,500	1,500		18
19				19	Supplies - Vans	2,000	2,000		19
20		29		20	Background Checks	200	200		20
21				21	Training/Conference Fee/Certificates	300	300		21
22				22	Fit For Duty/Evals	200	200		22
23				23	Licenses & Fees	1,500	1,500		23
24	0	0	0	24	Non-Capital Equip/Purchases	500	500		24
25	0	30,038	104,060	25	TOTAL MATERIALS AND SERVICES	109,900	109,770	0	25
26				26	CAPITAL OUTLAY			26	
27				27					27
28	0	0	0	28	TOTAL CAPITAL OUTLAY	0	0	0	28
29	0	174,264	513,260	29	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	546,600	546,470	0	29

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - DEMAND RESPONSE

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: DEMAND RESPONSE	Budget For Next Year 2023-2024				
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
1				1	PERSONNEL SERVICES			1	
2		173,680	165,000	2	Salaries - Demand Response	148,000	259,000		2
3		17,434	15,000	3	Payroll Taxes	15,200	26,600		3
4		69,645	61,000	4	Fringe Benefits	58,000	101,500		4
5		17,129	17,000	5	Retirement	15,000	26,250		5
6		4,428	4,500	6	Worker's Comp	4,700	8,225		6
7				7					7
8	0	282,316	262,500	8	TOTAL PERSONNEL SERVICES	240,900	421,575	0	8
9			4.00	9	Total Full-Time Equivalent (FTE)	4.00	4.00		9
10				10	MATERIALS AND SERVICES			10	
11		46,405	30,000	11	Bus Preventative Maintenance	29,000	29,000		11
12		1,152	740	12	Drug & Alcohol Testing	200	200		12
13		44,438	52,500	13	Fuel & Oil	31,000	31,000		13
14		1,144	2,000	14	IT Maintenance/Software	2,000	2,000		14
15		8,389	5,500	15	Telephone - Cellular & Tablets	2,100	2,100		15
16		2	2,100	16	License & Fees	1,500	1,500		16
17		87	0	17	Background Checks	100	100		17
18			0	18	Uniforms	800	800		18
19				19	Supplies - Vans	800	800		19
20		116		20	Safety Supplies/Svcs	200	200		20
21				21	Fit For Duty/Evals	250	250		21
22				22	Training/Conference Fee/Certificates	300	300		22
23	0	0	0	23	Non-Capital Equip/Purchases	500	500		23
24	0	101,733	92,840	24	TOTAL MATERIALS AND SERVICES	68,750	68,750	0	24
25				25	CAPITAL OUTLAY			25	
26				26					26
27	0	0	0	27	TOTAL CAPITAL OUTLAY	0	0	0	27
28	0	384,049	355,340	28	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	309,650	490,325	0	28

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - CALL CENTER

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <u>CALL CENTER</u>	Budget For Next Year 2023-2024				
Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
1			1	PERSONNEL SERVICES			1	
2		135,135	2	Salaries - Call Center Supv (split w/medical transport)	32,000	32,000		2
3	71,542		3	Salaries - Call Center	146,000	146,000		3
4		12,607	4	Payroll Taxes	17,500	17,500		4
5		78,445	5	Fringe Benefits	106,000	106,000		5
6		21,096	6	Retirement	18,000	18,000		6
7		142	7	Worker's Comp	300	300		7
8	71,542	247,425	8	TOTAL PERSONNEL SERVICES	319,800	319,800	0	8
9			9	Total Full-Time Equivalent (FTE)	4.50	4.50		9
10			10	MATERIALS AND SERVICES			10	
11			11					11
12		0	12	Building Maintenance	0	0		12
13		583	13	Drug and Alcohol Testing	300	300		13
14		23,888	14	IT Maintenance/Software	23,000	23,000		14
15	725	2,166	15	Supplies - Office	3,200	3,200		15
16		4,582	16	Telephone	5,200	5,200		16
17		254	17	Telephone - Cellular and Tablets	550	550		17
18		1,199	18	Utilities	3,700	3,700		18
19		0	19	Uniforms	400	400		19
20		1,337	20	Non-Capital Equipment	550	550		20
21		0	21	Training/Conf Fee/Certificates	200	200		21
22	725	34,009	22	TOTAL MATERIALS AND SERVICES	37,100	37,100	0	22
23			23	CAPITAL OUTLAY			23	
24			24					24
25	0	0	25	TOTAL CAPITAL OUTLAY	0	0	0	25
26	72,267	281,434	26	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	356,900	356,900	0	26

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - MEDICAL TRANSPORTATION

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

Historical Data			REQUIREMENTS FOR: <u>MEDICAL TRANSPORTATION</u>	Budget For Next Year 2023-2024				
Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
1			1	PERSONNEL SERVICES			1	
2		36,000	2	Salaries - Call Center Supv	32,000	32,000		2
3		13,500	3	Salaries - Call Center				3
4		79,000	4	Salaries - Drivers	162,000	162,000		4
5		14,000	5	Payroll Taxes	21,000	21,000		5
6		51,000	6	Fringe Benefits	77,500	77,500		6
7		13,000	7	Retirement	20,000	20,000		7
8		35	8	Worker's Comp	5,500	5,500		8
9	0	0	9	TOTAL PERSONNEL SERVICES	318,000	318,000	0	9
10		3.00	10	Total Full-Time Equivalent (FTE)	4.50	4.50		10
11			11	MATERIALS AND SERVICES				11
12			12					12
13		500	13	Background checks	100	100		13
14		550	14	Drug and Alcohol Testing	400	400		14
15		1,000	15	Inspections	0	0		15
16		2,500	16	Supplies	2,500	2,500		16
17		5,000	17	Appreciation Events	10,000	10,000		17
18	94,762	187,863	18	Volunteer Mileage Reimbursement	166,000	166,000		18
19		15,600	19	Fuel & Oil	31,000	31,000		19
20		10,000	20	Bus Preventative Maintenance	28,500	28,500		20
21		3,000	21	Telephone - Cellular & Tablets	1,000	1,000		21
22		2,100	22	License & Fees	1,500	1,500		22
23			23	Incentive Bonus	6,000	6,000		23
24		0	24	Uniforms	800	800		24
25			25	Safety Supplies/Svcs	200	200		25
26			26	Training/Conference Fee/Certificates	300	300		26
27	0	0	27	Non-Capital Equip/Purchases	500	500		27
28			28	Fit For Duty	250	250		28
29	94,762	194,954	29	TOTAL MATERIALS AND SERVICES	249,050	249,050	0	29
30			30	CAPITAL OUTLAY				30
31			31					31
32	0	0	32	TOTAL CAPITAL OUTLAY	0	0	0	32
33	94,762	194,954	33	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	567,050	567,050	0	33

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

GENERAL FUND

**UMPQUA PUBLIC
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2023-2024			
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2 Administrative Wages				2
3				3 Payroll Taxes				3
4				4 Health Insurance				4
5				5 Workers Comp				5
6				6				6
7				7				7
8	0	0	0	8 TOTAL PERSONNEL SERVICES	0	0	0	8
9				9 Total Full-Time Equivalent (FTE)				9
10				10 MATERIALS AND SERVICES NOT ALLOCATED				10
11			0	11 Advertising/Marketing	0	0	0	11
12			0	12 Legal Services	0	0	0	12
13			0	13 Accounting Services	0	0	0	13
14			0	14 Management Services	0	0	0	14
15			0	15 Consulting Services	0	0	0	15
16			0	16 Audit Fees	0	0	0	16
17			0	17 Transportation Contracts	0	0	0	17
18			0	18 Telephone/Communications	0	0	0	18
19			0	19 Office Supplies	0	0	0	19
20			0	20 Training	0	0	0	20
21			0	21 Dues & Memberships	0	0	0	21
22			0	22 Insurance	0	0	0	22
23			0	23 Other Materials and Supplies	0	0	0	23
24	0	0	0	24 TOTAL MATERIALS AND SERVICES	0	0	0	24
25				25 CAPITAL OUTLAY NOT ALLOCATED				25
26	804		135,000	26 Capital Projects - Equipment	30,152	30,152		26
27				27				27
28	804	0	135,000	28 TOTAL CAPITAL OUTLAY	30,152	30,152	0	28
29				29 DEBT SERVICE				29
30		29,085	30,024	30 Principal	38,910	38,910		30
31	10,399	17,274	16,320	31 Interest	7,419	7,419		31
32	0	29,085	46,344	32 TOTAL DEBT SERVICE	46,329	46,329	0	32

33			33	INTERFUND TRANSFERS				33
34			34	Transfers to Capital Projects	0			34
35	825,389		35	Transfers to Bus Replacement Fund	0			35
36	825,389	0	36	TOTAL INTERFUND TRANSFERS	0	0	0	36
37			37	OPERATING CONTINGENCY	150,000	150,000	0	37
38			38	RESERVED FOR FUTURE EXPENDITURE				38
39			39	UNAPPROPRIATED ENDING BALANCE	368,878	368,878		39
40	826,193	29,085	40	Total Requirements NOT ALLOCATED	595,359	595,359	0	40
41			41	Total Requirements for ALL Org.Units/Programs within fund	5,856,050	5,836,595	0	41
42			42	Ending balance (prior years)				42
43	826,193	29,085	43	TOTAL REQUIREMENTS	6,451,409	6,431,954	0	43

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RESOURCES
BUS REPLACEMENT FUND

(Fund)

UMPQUA PUBLIC TRANSPORTATION DISTRICT

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR 2023-2024				
Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
			1	Available cash on hand* (cash basis) or	-	-	-	1
			2	Net working capital (accrual basis)				2
			3	Previously levied taxes estimated to be received				3
			4	Loan Proceeds	0	0		4
			5	Interest				5
825390		715,000	6	Transferred IN, from General Fund	-	-		6
			7	OTHER RESOURCES				7
		255,000	8	5339 - Grant 35395	2,400,000	2,400,000		8
		690,921	9	STP - Grant 34248	690,921	690,921		9
		205,000	10	STIF Discretionary Grant		205,000		10
		809,903	11	STBG - Grant 35326	809,901	809,901		11
			12	5339 - Grant 34227	255,000	255,000		12
			13					13
			14					14
			15					15
			16					16
			17					17
			18					18
			19					19
			20					20
			21					21
			22					22
			23					23
			24					24
			25					25
			26					26
			27					27
			28					28
825390	0	2675824	29	Total resources, except taxes to be levied	4,155,822	4,360,822	-	29
			30	Taxes estimated to be received				30
			31	Taxes collected in year levied				31
825390	0	2675824	32	TOTAL RESOURCES	4,155,822	4,360,822	-	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

Bus Replacement Expenses

**UMPQUA PUBLIC
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2023-2024			
	Actual		Adopted Budget The Year 2022-23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 20__-__	First Preceding Year 2019-20						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
4	0	0	0	3 TOTAL PERSONNEL SERVICES	0	0	0	3
5				4 Total Full-Time Equivalent (FTE)				4
6				5 MATERIALS AND SERVICES NOT ALLOCATED				5
7				6				6
8	0	0	0	7 TOTAL MATERIALS AND SERVICES	0	0	0	7
9				8 CAPITAL OUTLAY NOT ALLOCATED				8
10			2,675,824	9 Capital Projects	4,155,822	4,360,822	0	9
11				10				10
12	0	0	2,675,824	11 TOTAL CAPITAL OUTLAY	4,155,822	4,360,822	0	11
13				12 DEBT SERVICE				12
14				13				13
15	0	0	0	14 TOTAL DEBT SERVICE	0	0	0	14
16				15 INTERFUND TRANSFERS				15
17				16 Bus Replacement Fund	0			16
18	0	0	0	17 TOTAL INTERFUND TRANSFERS	0	0	0	17
19				18 OPERATING CONTINGENCY				18
20				19 RESERVED FOR FUTURE EXPENDITURE				19
21			0	20 UNAPPROPRIATED ENDING BALANCE	0	0	0	20
22	0	0	2,675,824	21 Total Requirements NOT ALLOCATED	4,155,822	4,360,822	0	21
23				22 Total Requirements for ALL Org.Units/Programs within fund	0			22
24		0		23 Ending balance (prior years)				23
25	0	0	2,675,824	24 TOTAL REQUIREMENTS	4,155,822	4,360,822	0	24

RESOURCES
CAPITAL PROJECTS

(Fund)

UMPQUA PUBLIC TRANSPORTATION DISTRICT

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget For Next Year 2023-2024			
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1			1,020,000	1 Available cash on hand* (cash basis) or				1
2				2 Net working capital (accrual basis)				2
3				3 Previously levied taxes estimated to be received				3
4			0	4 Loan Proceeds	0	0		4
5				5 Interest				5
6			-	6 Transferred IN, from other funds	-	-		6
7				OTHER RESOURCES				7
8			30,152	8 5339 - Grant 35395	2,148,496	2,148,496		8
9			2,088,000	9 STB Grant				9
10				10 5339 - Grant 35335	2,088,000	2,088,000		10
11				11 5310 - Bus Shelters	94,204			11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	0	3138152	29 Total resources, except taxes to be levied	4,330,700	4,236,496	-	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	0	0	3138152	32 TOTAL RESOURCES	4,330,700	4,236,496	-	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

CAPITAL PROJECTS

**UMPQUA PUBLIC
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3	0	0	0	3 TOTAL PERSONNEL SERVICES	0	0	0	3
4				4 Total Full-Time Equivalent (FTE)				4
5				5 MATERIALS AND SERVICES NOT ALLOCATED				5
6				6				6
7	0	0	0	7 TOTAL MATERIALS AND SERVICES	0	0	0	7
8				8 CAPITAL OUTLAY NOT ALLOCATED				8
9		20,346	3,138,152	9 Capital Projects	4,330,700	4,236,496	0	9
10				10				10
11	0	20,346	3,138,152	11 TOTAL CAPITAL OUTLAY	4,330,700	4,236,496	0	11
12				12 DEBT SERVICE				12
13				13				13
14	0	0	0	14 TOTAL DEBT SERVICE	0	0	0	14
15				15 INTERFUND TRANSFERS				15
16				16 Bus Replacement Fund	0			16
17	0	0	0	17 TOTAL INTERFUND TRANSFERS	0	0	0	17
18				18 OPERATING CONTINGENCY				18
19				19 RESERVED FOR FUTURE EXPENDITURE				19
20				20 UNAPPROPRIATED ENDING BALANCE	0	0	0	20
21	0	20,346	3,138,152	21 Total Requirements NOT ALLOCATED	4,330,700	4,236,496	0	21
22				22 Total Requirements for ALL Org.Units/Programs within fund	0			22
23		0		23 Ending balance (prior years)				23
24	0	20,346	3,138,152	24 TOTAL REQUIREMENTS	4,330,700	4,236,496	0	24