

Minutes

Special Board Meeting/Budget Hearing

Umpqua Public Transportation District

Monday, June 22, 2020

3076 NE Diamond Lake Blvd, Roseburg, OR 97470



PRESENT: Kat Stone, John Parker, Sarah Thompson, Lonnie Rainville, Mike Baker, Jennifer Bragg, Mark Hendershott

ABSENT: All Directors Present

1. Call to Order:

The meeting called to order at 5:30 p.m. by Board Chair Mike Baker.

2. Roll Call

Roll call taken by Board Chair Mike Baker.

3. Pledge of Allegiance

Recitation of the Pledge of Allegiance.

4. Old Business

4.1 UTrans Transfer Agreement

District Attorney Ron Sperry and UCAN Attorney Jim Forrester explained the changes made to the draft UTrans Transfer Agreement provided to the Board of Directors to review. District Attorney recommends that the Board accept the UTrans Transfer Agreement with the recommended changes made. Discussion followed.

MOTION: John Parker moved to approve UTrans Transfer Agreement as amended with item 2.2 date corrected from August 31, 2020, changed to October 31, 2020 and item 8.4 date corrected from August 31, 2020, changed to October 31, 2020. Seconded by Sarah Thompson. Motion carries unanimously.

4.2 Public Hearing FY21 Budget

Final Budget documentation distributed at the meeting due to Staff receiving final amended Budget from Neuner Davidson right before meeting's start. Staff worked closely with Neuner Davidson to adjust the budget to reflect all the changes made per consensus of the Budget Committee. Discussion followed.

Public Hearing open for public comment regarding UPTD FY21 Budget. No public comment via Zoom, and no public comment in person. Closed Public Hearing.

MOTION: Mark Hendershott moved to adopt Resolution 20-6: Resolution Adopting the Budget as amended to reflect the correct amount on the Resolution. Seconded by Lonnie Rainville. Motion Carries. 6 Yay, 1 Nay – Jennifer Bragg.

4.3 Retirement

Prior discussion of retirement plans available for the District to choose from for District employees. Documentation provided to Directors for comparison between SEP IRA & SIMPLE IRA. Discussion followed.

MOTION: Jennifer Bragg moves to approve the SEP IRA without age restriction effective 07/01/2020 and to adopt Resolution 20-7: Adoption of Retirement Plan, with 10% contribution rate, and without age limit restriction. Seconded by Lonnie Rainville. Motion carries. 6 Yay, 1 Nay – John Parker.

5. Public Comment

- No Public Comments via Zoom.
- Matt Droscher, UVdN, requested clarification that retirement & benefits packages are meant for District employees only and not extended to DAR agencies that are currently contracted with the District. Discussion followed.
- Jennifer Bragg explained concerns that DAR providers are having, including amending DAR contracts, due dates for providing quarterly report invoices and actual expenditure worksheets, timeline for quarterly payment disbursement, and communication details. Discussion followed.
 - Board consensus that communication details to be worked on and presented at next meeting.
- Jennifer Boardman, ODOT, reminding that all quarterly reports need to be submitted in timely manner as well as the end of Fiscal Year and having those reports in on time.

6. Agenda Build – Regular Board Meeting July 13, 2020.

- Board Elections
- Board Protocols
- Logo
- Communication with DAR

7. Executive Session (ORS 192.660(2)(e)) – To conduct deliberations to negotiate real property transactions. John Parker recused himself as Board of Director due to conflict of interest as the District real estate representative.

8. Return to regular session 7:14 p.m.

MOTION: Sarah Thompson moved to authorize Cheryl Cheas to negotiate real estate offer for 3046 NE Diamond Lake Blvd. Seconded by Lonnie Rainville. Motion carries unanimously. John Parker abstained.

9. Adjournment at 7:15 p.m.